
Annual Meeting of the City Council

Time and Date

11.00 am on Thursday, 19th May, 2016

Place

Coventry Cathedral

Please Note: Robing for Councillors will take place from 9.30 a.m. in the Dame Ellen Terry Suite

Please be seated in the Cathedral by 10.45 a.m. (with the exception of Councillors who are in the Civic Procession)

1. **Apologies**
2. **Correspondence and Announcements of the Lord Mayor**
3. **Election of the Chair of the Council (being the Lord Mayor of the City)**
4. **Vote of the thanks to the Retiring Lord Mayor**
5. **Election of the Vice-Chair of the Council (being the Deputy Lord Mayor of the City)**
6. **Election of the Leader of the Council**
7. **To receive a report of the Leader of the Council on the appointment of the Deputy Leader, composition of the Cabinet and the appointment of Deputy Cabinet Members and allocation of Executive Functions within the Cabinet (Pages 5 - 10)**
8. **Minutes (Pages 11 - 16)**
To confirm the Minutes of the meeting held on 15 March 2016
9. **To Receive the return of persons elected as Councillor for the City on 5 May 2016 (Pages 17 - 18)**
10. **Declarations of Interest**

11. **To establish the Licensing and Regulatory Committee, Planning Committee, Health and Wellbeing Board, Scrutiny Co-ordination Committee, Scrutiny Boards, Audit and Procurement Committee, and Ethics Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions as set out in the Constitution. This also includes the appointment of the Chair and Deputy Chair of those bodies. (Pages 19 - 42)**
12. **To decide the size and Terms of Reference for those Boards and Committees (as set out in the Constitution) (Pages 43 - 44)**
13. **To receive nominations and appoint to Outside Bodies (Pages 45 - 60)**
14. **To approve a programme of ordinary meetings of the Council, Cabinet, Scrutiny Boards, Committees and Advisory Panels for 2016/17, including the date and time of the next Annual Meeting and agree the scheme of delegation as set out in the Constitution (Pages 61 - 62)**
15. **If required, to consider any changes to the Constitution or any other matters arising from the Annual Meeting decisions and appointments**

Chris West, Executive Director, Resources, Council House Coventry

Wednesday, 11 May 2016

Note: The person to contact about the agenda and documents for this meeting is Carolyn Sinclair/Suzanne Bennett 024 7683 3166/3072

Membership: Councillors F Abbott, N Akhtar, P Akhtar, R Ali, A Andrews, R Auluck, R Bailey, S Bains, L Bigham, J Birdi, J Blundell, R Brown, K Caan, J Clifford, G Crookes, G Duggins, D Gannon, M Hammon (Chair), L Harvard (Deputy Chair), J Innes, B Kaur, L Kelly, D Kershaw, T Khan, A Khan, R Lakha, R Lancaster, M Lapsa, J Lepoidevin, A Lucas, P Male, K Maton, T Mayer, J McNicholas, C Miks, K Mulhall, J Mutton, M Mutton, J O'Boyle, G Ridley, E Ruane, T Sawdon, P Seaman, B Singh, R Singh, D Skinner, T Skipper, H Sweet, K Taylor, R Thay, C Thomas, S Walsh, D Welsh and G Williams

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us.

**Carolyn Sinclair/Suzanne Bennett
024 7683 3166/3072**

PLEASE NOTE:

This meeting may be filmed for live or subsequent broadcast via the Council's internet site. At the start of the meeting, the Lord Mayor will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council. Generally, the public seating areas are not filmed.

However, by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Services Officer at the meeting.